



## PRIMA INDUSTRIES LTD.

(CIN:L15142KL1994PLC008368)

Corporate Office and Registered Office: Industrial Development Area Muppathadam, Edayar Cochin,  
Kerala, India 683110 Tel: 91-484-2551533

E-mail: [primagroupcompanies@gmail.com](mailto:primagroupcompanies@gmail.com), Website: [www.primaindustries.in](http://www.primaindustries.in)



Date: 29-05-2023

KIND ATTENTION: HOLDERS OF PHYSICAL SHARES

Sub.: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

Ref.: SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_PoD-1/P/CIR/2023/37 dated March 16, 2023

With reference to subject cited above we wish to bring to your kind attention that pursuant to Securities and Exchange Board of India (SEBI) Circular dated March 16, 2023:

- SEBI has made it mandatory to furnish **PAN, email address, mobile number, bank account details and nomination by holders of physical securities.**
- Shareholders holding shares in physical mode are requested to ensure that their **PAN is linked to Aadhaar by June 30, 2023** or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of folio. Post June 30, 2023 or any other date as may be specified by the CBDT, we will accept for registration only valid PANs which have been linked to their corresponding Aadhaar numbers. **The securities held in folios which have no PAN registered against the same or have invalid PAN registered on our records, as on notified cut-off date of June, 30, 2023 or any other date as may be specified by the CBDT, shall also be frozen.**
- The RTAs shall not process any service requests or complaints received from the holder(s) / claimant(s), till PAN, KYC and Nomination documents/details are received.

#### Freezing of Folios without PAN, KYC details and Nomination:

- Folios wherein any one of the said document / details are not available **on or after October 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode after April 01, 2024.
- After December 31, 2025**, the frozen folios shall be referred by RTA/Company to the administering authority under the **Benami Transactions (Prohibitions) Act, 1988** and or **Prevention of Money Laundering Act, 2002**.

In view of the above, members holding shares in physical form are requested to send self-attested copy of valid PAN card (linked with Aadhaar) or latest Demat account CML copy duly attested by DP, KYC details duly mentioned in ISR – 1 form (mobile number and email id are mandatory), ISR-2 form and Nominee Form (SH-13) immediately to the Company's Registrars & Transfer Agents i.e., **M/s. Venture Capital and Corporate Investments Private Limited ("the RTA")** by post or courier. The required forms (ISR-1, ISR-2, SH-13 etc.) can be downloaded from [www.vccipl.com](http://www.vccipl.com) (as detailed below) or send a request mail to [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com) for soft copy of forms.

For registering new bank details or where there is a change in such details, mandatory submission of Original cancelled cheque leaf bearing the name of the first named security holder or alternatively, submission of copy of bank passbook/ statement attested by the bank along with Form ISR-2 is required. In case of joint holding, updation of bank details will be done based on the documents provided by the first holder only.

S.No.	Particulars	Please furnish details in
1	PAN, Address, Email address, Mobile Number, Demat account details and Bank account details	Form ISR-1-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-1.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-1.pdf</a>
2	Specimen Signature	Form ISR-2-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf</a>
3	Nomination details	Form SH-13-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20SH-13.pdf">https://www.vccipl.com/sebipdf/Form%20SH-13.pdf</a>
4	Declaration to opt out nomination*	Form ISR-3-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf</a>
5	Cancellation or Variation of Nomination	Form SH-14-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20SH-14.pdf">https://www.vccipl.com/sebipdf/Form%20SH-14.pdf</a>

*\*In case you are opting out for giving nomination, then submit ISR-3 only and SH-13 need not be submitted.*

The holders of Physical Shares are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address:

Venture Capital and Corporate Investments Private Limited, Unit: Prima Industries Ltd., 4th & 5th Floors, Jayabheri Enclave, Phase –II, Gachibowli, Hyderabad-500 032, Tel No.'s: 040-35164940, email id: [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com)

The holders of Physical Shares can submit the forms through In Person Verification (IPV) by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s). Please note the registered shareholder(s) has to visit the office of the RTA for IPV and not his/her representative

The copies of the documents, duly e-Signed on the forms and all proofs, may also be mailed through your registered email id with the RTA at the mail id [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com)

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Thanking you,  
Yours faithfully,

For **Prima Industries Limited**

Sd/-  
**Company Secretary and Compliance Officer**

अन्तर्देशीय पत्र कार्ड  
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[Category-I Registrar & Share Transfer Agent]  
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2	Specimen Signature	Form ISR-2-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf</a>
3	Nomination details	Form SH-13-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20SH-13.pdf">https://www.vccipl.com/sebipdf/Form%20SH-13.pdf</a>
4	Declaration to opt out nomination*	Form ISR-3-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf</a>
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Thanking you,  
Yours faithfully,

**For Prima Industries Limited**

Sd/-  
**Company Secretary and Compliance Officer**

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INLAND LETTER CARD

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2	Specimen Signature	Form ISR-2-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf</a>
3	Nomination details	Form SH-13-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20SH-13.pdf">https://www.vccipl.com/sebipdf/Form%20SH-13.pdf</a>
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**For Prima Industries Limited**

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**Company Secretary and Compliance Officer**

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INLAND LETTER CARD

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Venture Capital and Corporate Investments Private Limited  
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2	Specimen Signature	Form ISR-2-Click the below Link to download <a href="https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf">https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf</a>
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C VIKRAMAN PILLAI ASSAM VEEDU PUNTHALATHAZAM KILIKOLBOR PO KOLLAM		
JH1: JH2:		

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